

Dear Parent or Guardian:

Hello, my name is Ms. Melanie Grabowski. I have been a teacher here at St. John Fisher School for the past five years, and I am also a graduate student in the counseling program at Governors State University. I am currently completing the course work in my Masters Degree program in School Counseling. As a requirement, I will be engaging in completing my internship hours here at St. John Fisher School. I will be available to offer my services to any and all students who wish to come to me to talk, and to those who have been referred to me by other faculty members in our school.

School counselors focus on three areas of student life. These areas include: academic progress, personal-social concerns, and career development. These three areas go along with the curriculum of our grammar school. We will be discussing your child's school experiences, as well as anything else that may be affecting their academic progress. I will be grouping the students by specific grade levels, so that each child will feel comfortable with other students that are around the same age.

If you believe that your child can benefit from these group discussions, please sign the form below and have your child return it to the school office as soon as possible. I hope to begin these meetings beginning next week. I will send a note home with your child, letting them know the date that these meetings will take place along with the time of each meeting. Any meeting with a student is kept strictly confidential. Sr. Jean McGrath will act as my supervisor and liaison with my other direct supervisors at Governors State University. If you have any other questions, feel free to contact me by phone (773) 445-4737 or by e-mail at mgrabowski@sjfschool.net.

Sincerely,

Ms. Melanie Grabowski
School Teacher/Intern School Counselor

Child's Name: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

Date: _____